

A meeting of the IQAC was held on 25/8/2022 from 12.30 P.M. as per the notice vide Memo no. VBU/IQAC/211/2022 dt: 22/08/2022 in the V.C.'s Conference Hall, Samrat Ashok Bhawan under the Chairmanship of Hon'ble Vice Chancellor VBU Hazaribag.

Agenda: Deliberation on IQA & SSR preparation & submission and other agendas related to NAAC (2nd Cycle).

Following were present:

- Prof (Dr) M.N. Deo - Vice Chancellor Cum Chairman
- Dr. S. Razaque - Director, IQAC
- Prof (Dr) M.K. Singh - Director, MBA - Member
- Dr. B.K. Gupta - Registrar, Member
Finance Officer, VBU - Member
- Controller of Examination, VBU - Member
- Dr. C.S. Singh, N.O (RUSA) & D.O. VBU - Member
- Dr. S. Moitra - Member
- Dr. R. Hari Prasad - Member
- Dr. J. Sanyal, Principal, ULC, Member
- Dr. (Ms) J.R. Turkey, H.O.D. Anthropology, - Member
- Dr. Ganga Nath Jha - Member
- Dr. Nirej Dang - Member
- Dr. Umendra Singh - Member
- Dr. Sunil Kr. Dubey - Member
- Dr. Rajendra Mishra - Member
- Ganga Nand Singh - Member

Minutes of IQAC Meeting held on 25th August 2022

Venue: Vice Chancellor's Conference Hall

Time: 12:30 p.m.


The meeting commenced with the welcome address by the Vice Chancellor cum Chairman of IQAC, followed by the discussion of the agenda proposed for the meeting.

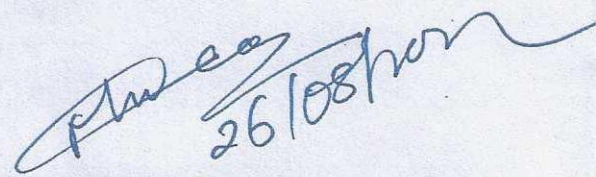
After the discussion and deliberation on the agenda proposed for the meeting concerning NAAC (2nd Cycle), the members with the consent of Vice Chancellor, unanimously resolved the following:

1. The minutes of the IQAC meeting held on 23rd July 2022 was confirmed.
2. IQA (Institutional Information for Quality Assessment) format should be filled and submitted by the end of second week of September, 2022.
3. S.S.R. (Self Study Report) should be compiled and first draft to be placed before IQAC by 15th September 2022.
4. Every University department should have a functional desktop and if required, should place a detailed demand before the competent authority.
5. Every University department should have a functional projector and it should be used regularly for presentation.
6. All University Departments should have 2 Notice boards for displaying all relevant notices regularly.
7. Detailed demand for Book Shelves for Central Library and Departmental Library should be placed before the competent authority.
8. A cooperative society be formed to run the University Canteen.
9. A fund for meeting Emergency situation be created by the University.
10. Proposal for Imprest Money for minor disbursements including day-to-day expenses be submitted by IQAC Office.
11. University departments should submit the Utilization of contingency provided to them and then, place the demand for further contingency allotment.
12. Alumni Bye-Laws should be notified and the University departments be informed of the Standard Operational Procedure (SOP) to collect Alumni fund.
13. Dr. Rajendra Mistry, University Dept. of Zoology be authorized to prepare DPR and SOP for Integrated Fish farming in the University Campus and place before Hon'ble Vice-Chancellor.
14. Dr. Jaydip Sanyal, Principal, ULC, VBU should visit Birsa Agriculture University, Ranchi immediately to explore the ways & means to develop Vermi Composting site in the University Campus.

15. Dr. T. Roy, Head, University Department of Botany and the Botany Department faculty members should devise measures to develop Botanical Garden with emphasis on planting medicinal plants.
16. University Sports Calendar should be prepared and sports activities be started soon.
17. 400 metres track should be prepared in the University lower ground adjacent to the University Pavillion.
18. Dr. J.R. Tirkey, Head, University Department of Anthropology, V.B.U., Hazaribag be authorized to meet the formalities (National Anti Doping Agency) towards obtaining University National Anti Doping Agency membership.
19. Dr. Rajendra Mistry, University Dept. of Zoology, V.B.U., Hazaribag be authorized to prepare a detailed proposal of required furniture and fixtures for establishment of University Health Care Centre at Multi Purpose Hall, V.B.U., Hazaribag.
20. The Controller of Examinations, V.B.U., Hazaribag be informed to shift the whole Examination section to Multipurpose Examination Hall at the earliest.
21. University Art and Culture Board be provided a spacious office with one additional room (Green Room) with requisite facilities for keeping musical instruments and other cultural activities related items.
22. The University Publication Committee should be revised to expedite the e-newsletter/Journal Publication.

The meeting ended with the vote of thanks by Dr. Sadique Razaque to all the members for their cooperation and support.


(Dr. Sadique Razaque)
Director, IQAC
Vinoba Bhave University,
Hazaribag.


Vice-Chancellor-cum-
Chairman (IQAC)
Vinoba Bhave University,
Hazaribag.